



North Central Chapter, Health Physics Society
Minutes of the Executive Council Meeting
October 27, 2011
Holiday Inn East
St. Paul, MN

Attendees included: Sherrie Flaherty, Gordon Tannahill, Chuck Roessler, Christopher Kessler, David Paulu, Armin Ansari, Mike Lewandowski, and Robert McTaggart

Note: A copy of the executive meeting agenda can be found at the end of this report.

1. Christopher Kessler called the executive council meeting to order at 7:40 PM
2. Introductions were completed
3. The spring meeting minutes from 2011 were discussed and approved by the committee. The minutes will be posted to the web site.
4. David Paulu presented Secretary-Treasurer's report. It was accepted and approved. Report is attached. Mike Lewandowski suggested that we look into opening a savings account with ING to take advantage of higher rates.
5. Committee Reports:
 - We reviewed the affiliate coordinator's report from Chris Kessler. No significant changes from spring meeting. Three affiliate members agreed to exhibit at the fall 2011 meeting: Canberra, Inc.(Ed Mels), Landauer, Inc.(Gary Beardman), HI-Q Environmental(Marc Held) – materials only. A copy of the Affiliate Members Report is attached to the minutes.
 - The instrumentation kits have been used twice since the spring meeting with one more user scheduled.
 - We reviewed the Web Site report submitted by Mike Lewandowski. Mike requested feedback on the timeliness of his updates
 - Science Teacher Committee report was accepted. Duane Hall assisted at the 3M science teachers workshop. Dan McGrane submitted draft evaluation criteria for more objective evaluation of grant and award submissions. No applications have been received since the spring meeting.
 - Mike and Dawn Lewandowski have been nominated by the chapter to serve as LAC co-chairs for the HPS meeting in Madison, WI. We are awaiting follow-up from HPS. Mike expressed his desire to only do the work that the secretariat is not well positioned to do. Dan McGrane has developed a draft logo for the meeting.
6. New Member Applications – none received
7. Election results: Gordon Tannahill – President Elect, Secretary/Treasurer – David Paulu, John Bauhs – Councilor, Al Amundson – Councilor

8. The councilor vacancy created by Gordon's election to President-Elect will be presented to the membership at the business meeting. Upon approval of the membership at the business meeting the Executive Council will solicit nominations and select a member to finish out the term.
9. Chris Kessler gave an overview of the host, speakers, and presentations for the October 28, 2011 meeting. Registration will start at 8:30 with the meeting opening at 9:20 AM. We look to conclude around 4:00 PM. The agenda is attached to these minutes. ABHP CECs have been approved. Sherrie will write up the meeting for the newsletter.
10. Spring Meeting Location – the spring meeting will be held at South Dakota State University at Brookings, SD. A tour of the 3M Irradiator facility will be researched. The membership will be notified when a date has been set.
11. Other Business – none
12. Meeting adjourned at 9:04 pm.

Respectfully Submitted,
David Paulu, NCCHPS Secretary/Treasurer